

HSC Participation Fees & Cancellation Policy

The Humanitarian Studies Course is a completely self funded program and relies on participation fees in order to run. Fees are assessed on a tiered scale and there are multiple discount options available to you.

Tier 1: \$2500 USD

- Physician, nurse or other health professional
- Government/military/civil service employee
- Professional (non NGO)

Tier 2: \$2300 USD

- Medical resident or fellow

Tier 3: \$1800 USD

- NGO staff
- Enrolled graduate student

If your current position does not fall into the tiered pricing structure please contact us and we will advise you on course pricing.

What your participation fees include

- a copy of the 2011 Sphere Handbook
- breakfast, lunch and coffee breaks during the classroom section of the course (8 days)
- tents, meals, water and shared team supplies during the simulation exercise (2.5 days)
- access to online resources as well as printed course materials

What your participation fees DO NOT include

- lodging during the course
- travel to and from the course
- dinners during the course
- personal supplies for the simulation exercise (rain gear, sleeping bag, etc)

Available discounts

-an early bird discount of \$200 is available through December 1, 2011

- group registration discount, 10% per registration for groups of 2 or more from the same Institution

Considerations

Additionally, financial considerations may be made on a case by case basis for those who:

- join the course from organizations in developing nations
- are fully self funded individuals
- will be travelling considerable distances to participate

If you wish to seek financial consideration please make this known upon the submission of your application materials.

Cancellations and Refunds

Should you need to cancel your registration the following policy will be enforced:

- registration fees may be carried over to the following year
- registration fees may be transferred to another individual from your organization
- cancellation and refund requests received more than 90 days in advance of the course will be subject to a \$150 fee
- cancellation and refund requests received between 90 days and the start of the course will be subject to a \$300 fee
- cancellation and refund requests received the day of or if an attendee 'no shows' the event there will be no refund

Accommodations

Please inquire upon registration if you are looking for accommodation options. Course organizers will be able to recommend local resources and may be able to extend discounts at certain local hotels and guest houses. As Boston is a busy tourist destination in April we recommend that you begin your housing search as soon as possible.

Visa Applications

The Humanitarian Studies Course is not a formal university training program. Please inquire with your local embassy should you require a visa. We will provide you with a letter attesting to your acceptance to the program. Please contact us should you require a letter of support. We also recommend that you begin the Visa process at least 3 months prior to the start of class.